



Creating a Microsoft Account for Signing In to Aireen

Rev.01

Aireen®
Software version: 2.2

CE 2265

Issue date: 13.03.2026

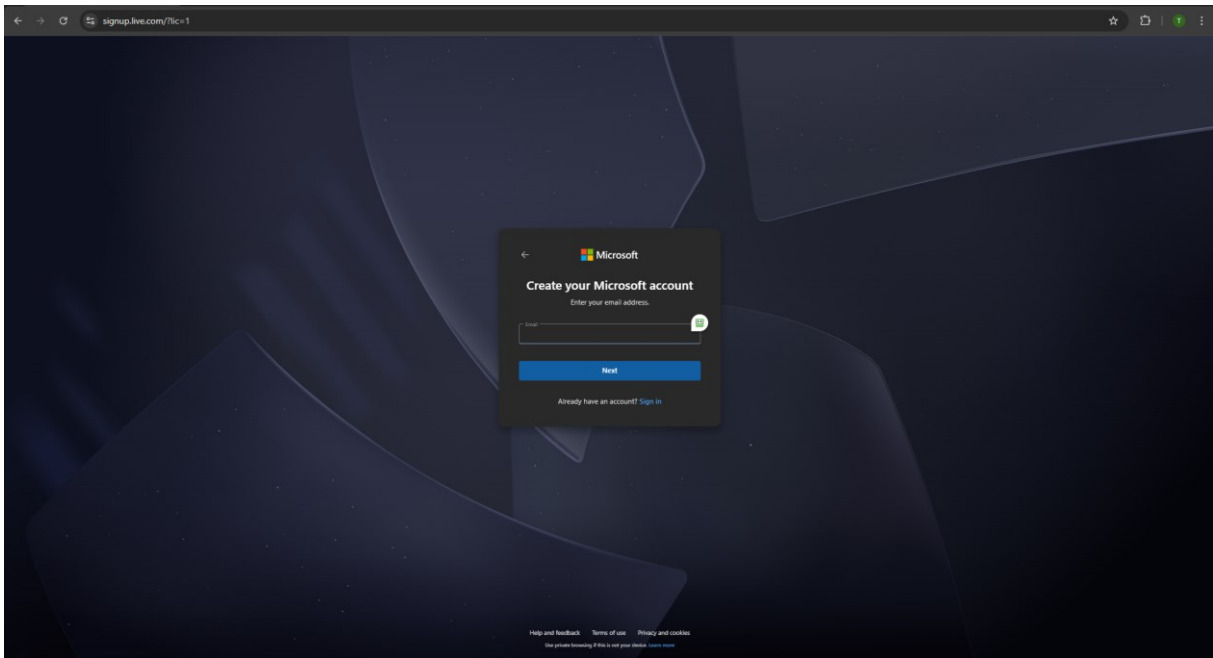
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Microsoft Account Setup Guide

1. Open the registration page

- Go to <https://signup.live.com>

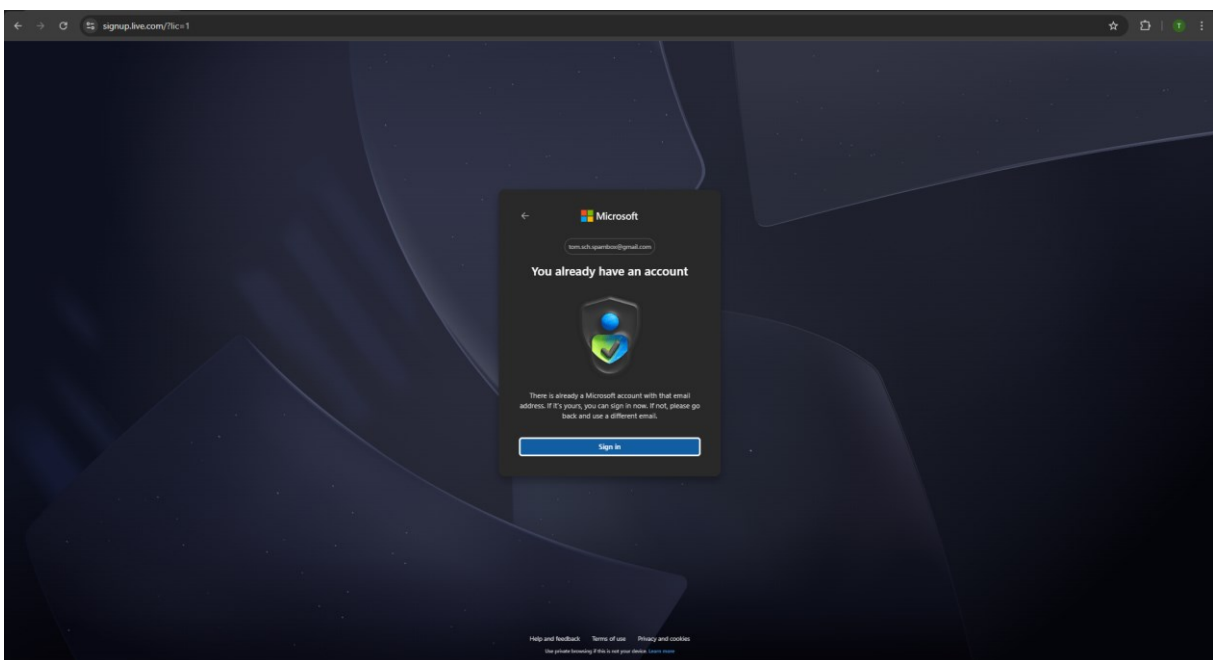


2. Enter your email or phone number

- Use your existing email address (e.g. Gmail, Hotmail, or any other email)

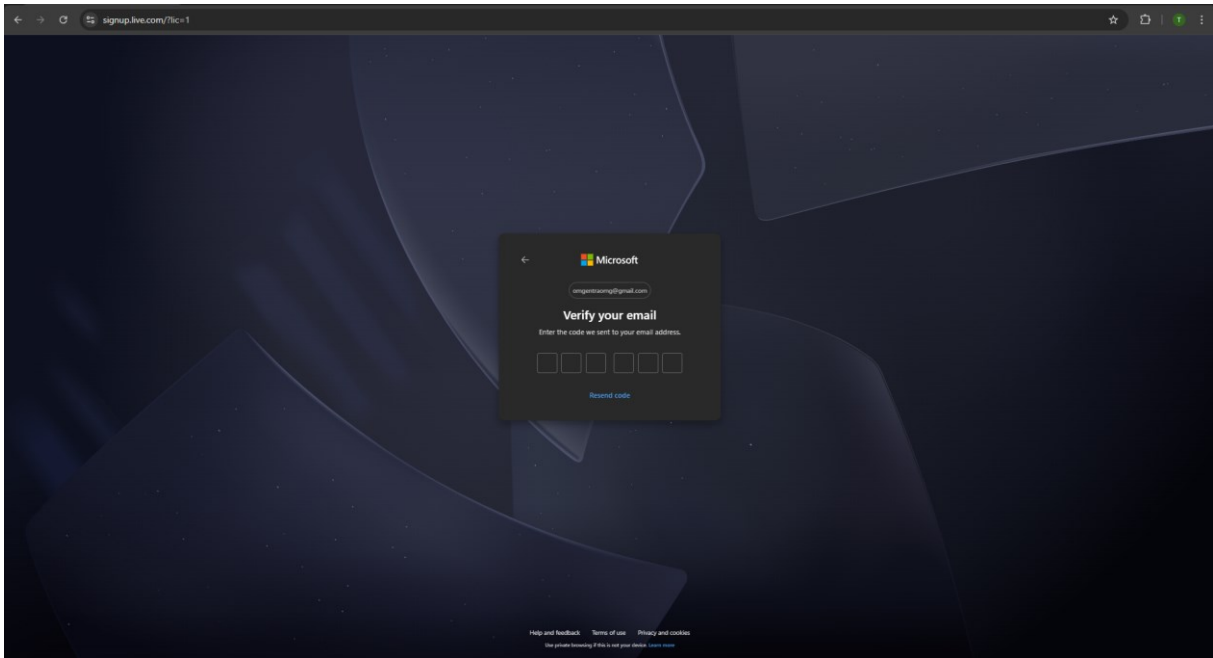
3. Click “Next”

- If your email is already registered as a Microsoft account, sign in and skip directly to step 9 of this guide.

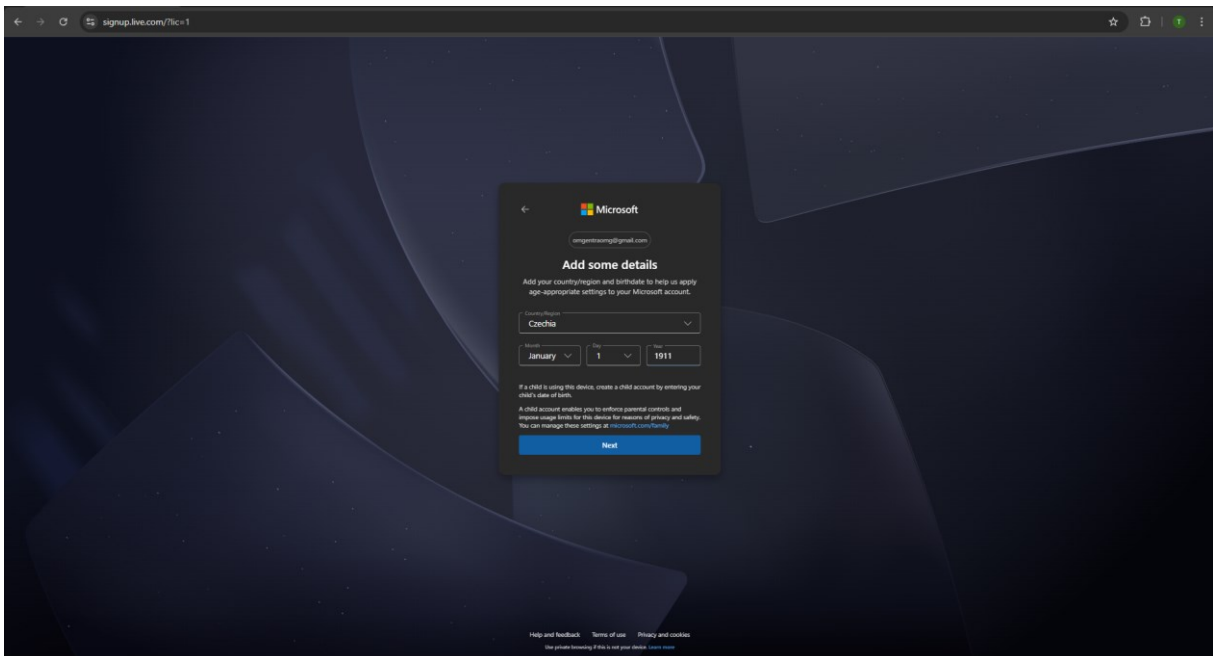


- If your email is not registered as a Microsoft account, proceed by clicking the button **[Next]**

4. Verify your identity – Microsoft will send a code to your email or phone for confirmation.

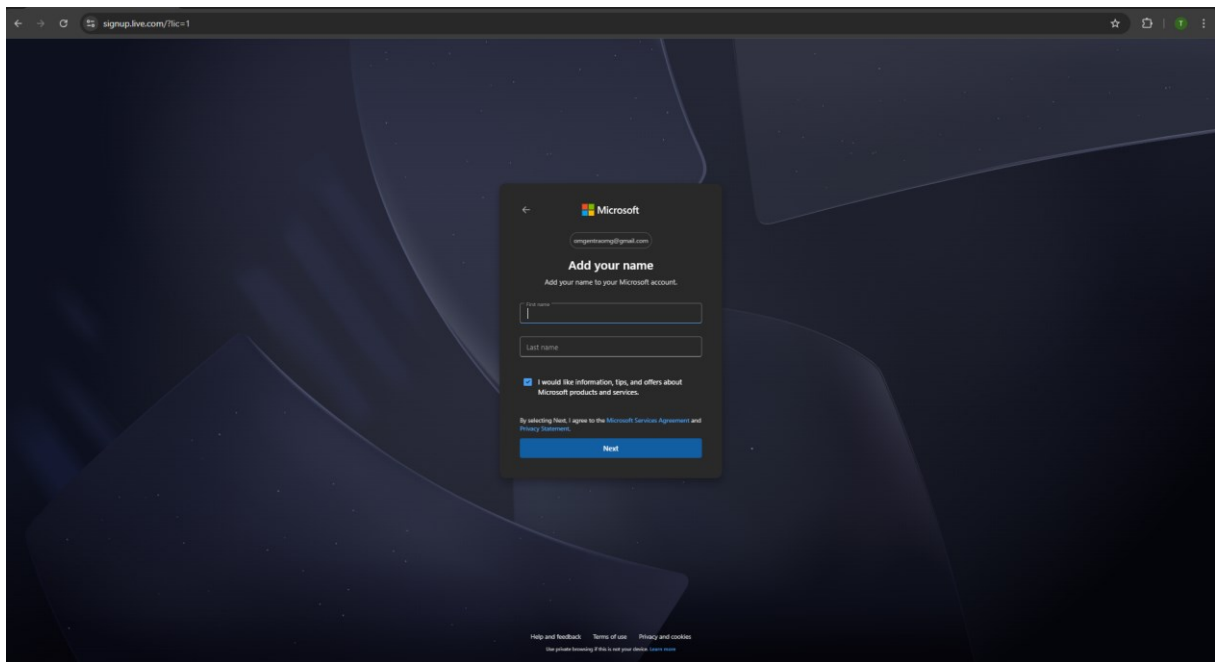


5. Select your country/region and date of birth

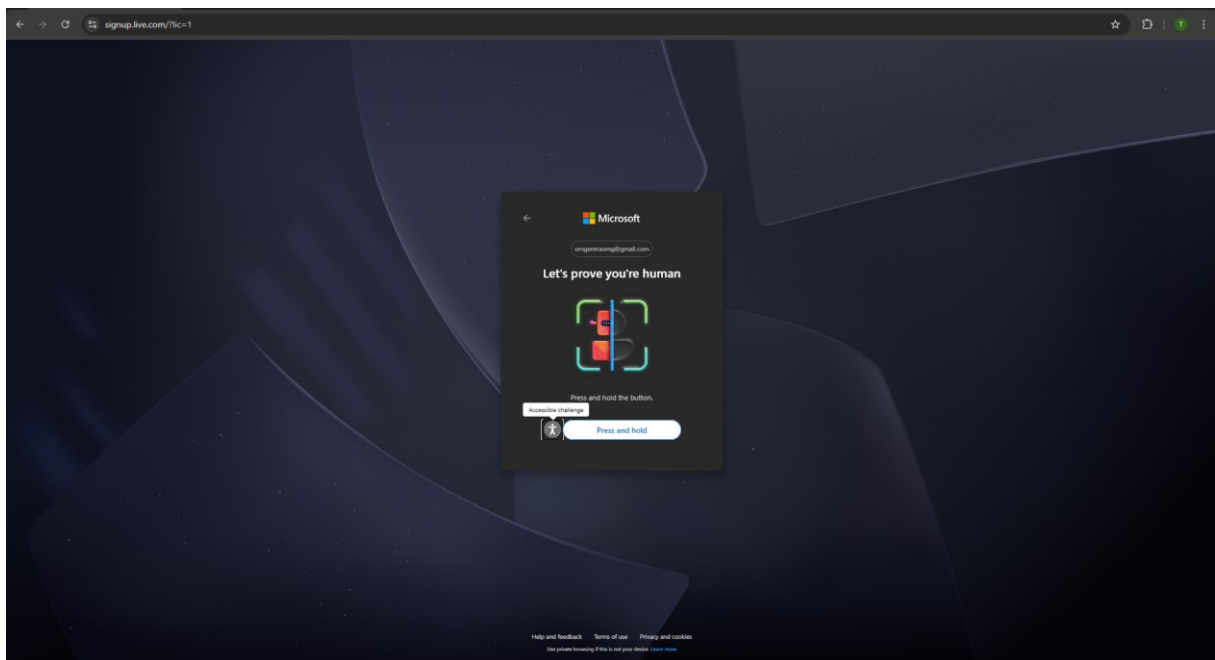


6. Enter your first and last name

- This information will appear in your profile.

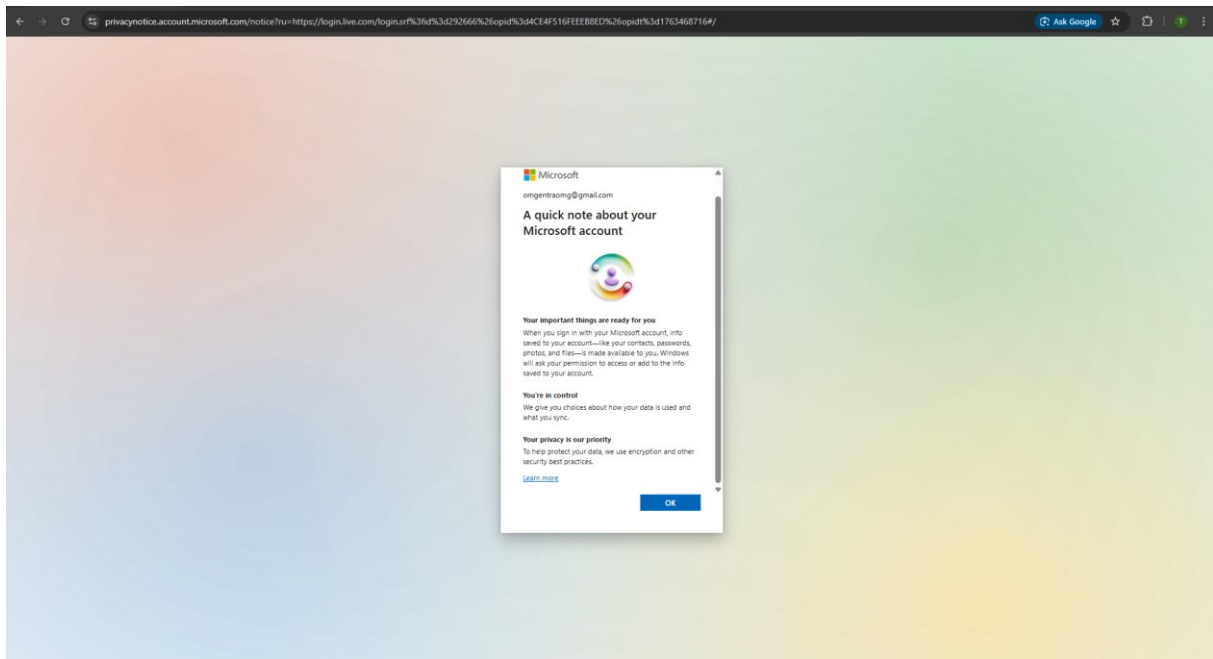


7. Verify that you are human. Click the “Press and hold” button and hold until verified

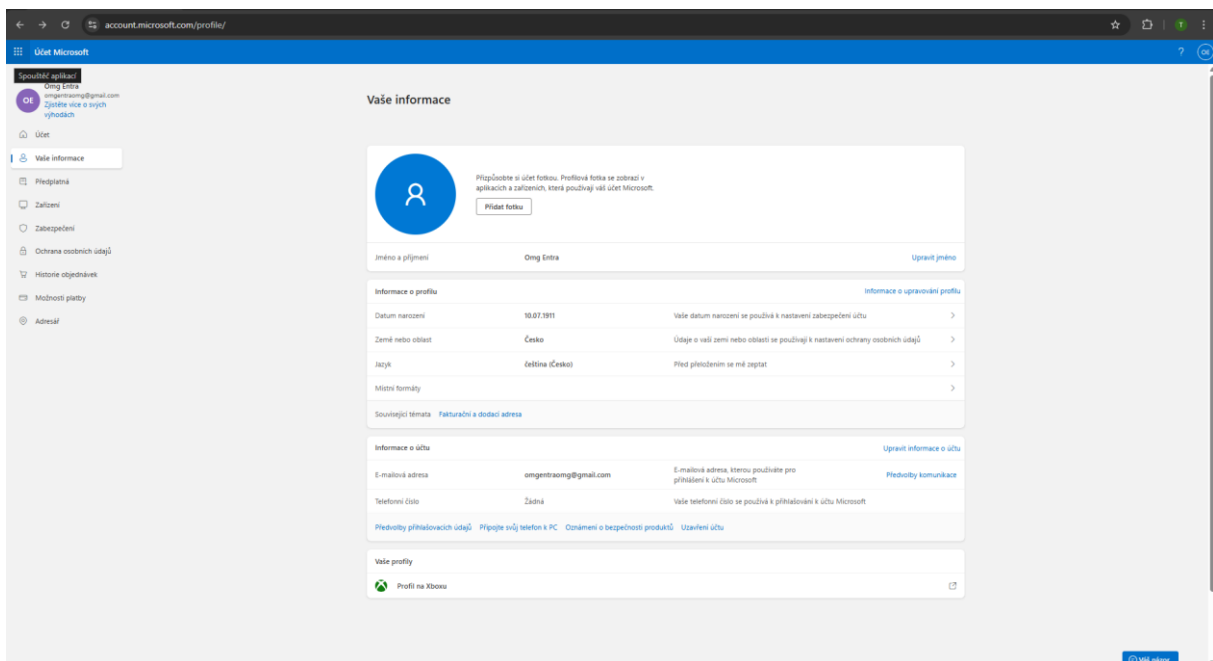


8. Complete the registration and click OK

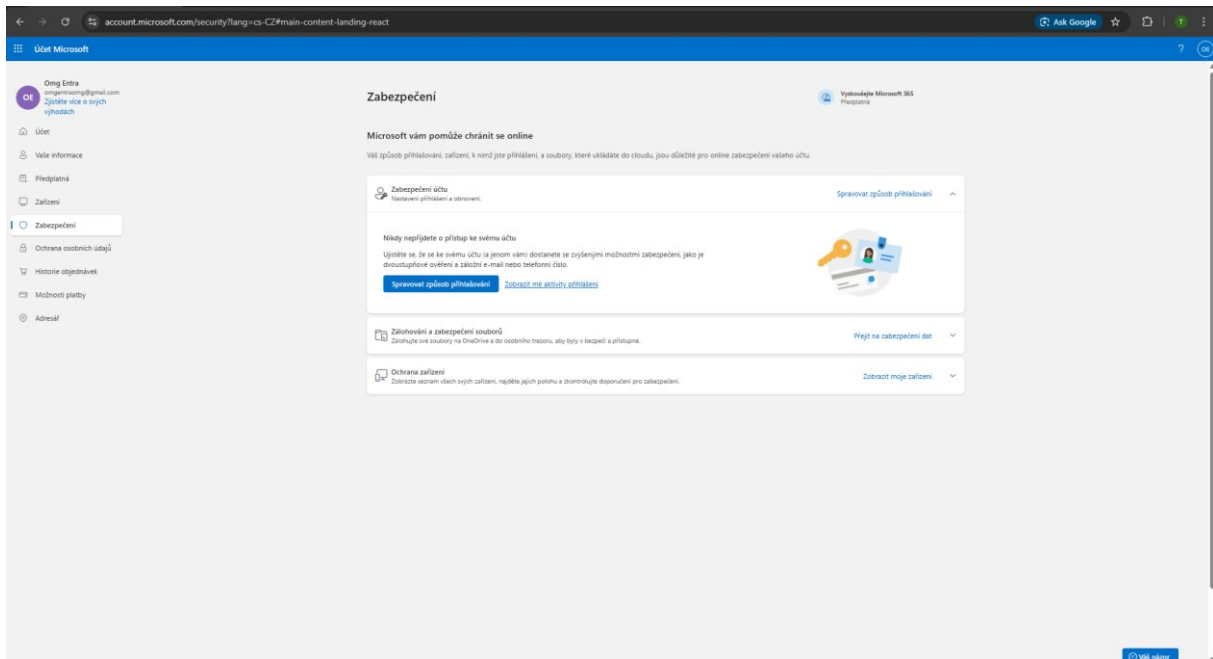
- After verification, your account will be activated and you will be signed in.



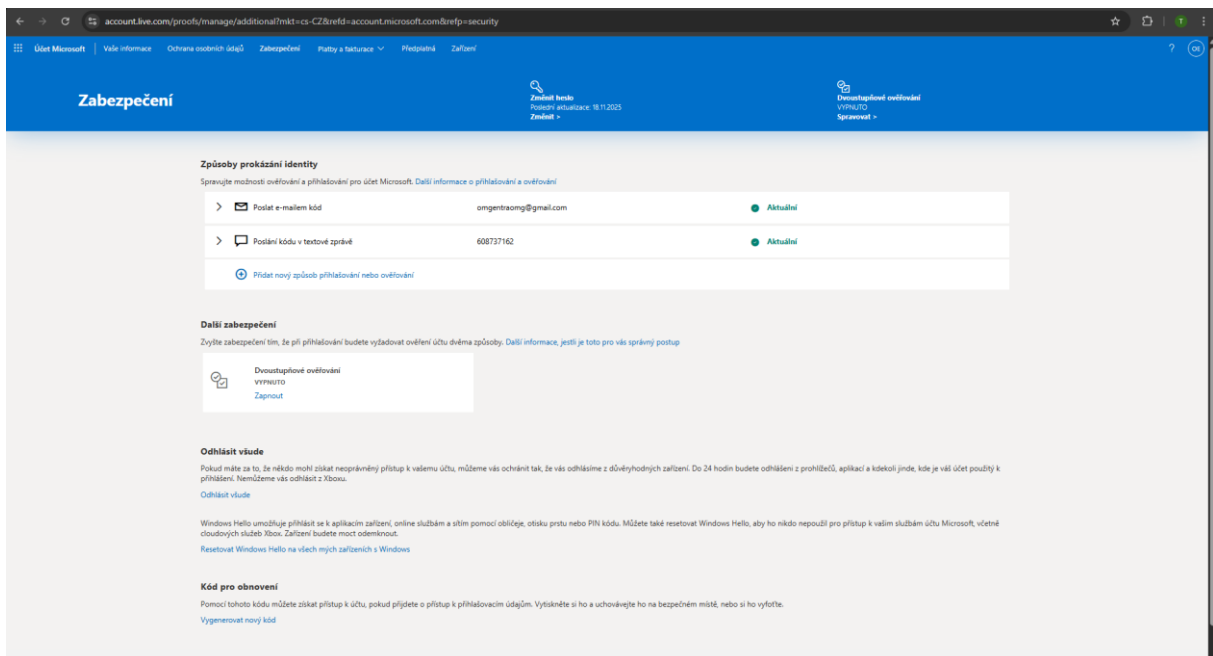
9. Click on Security in the left menu



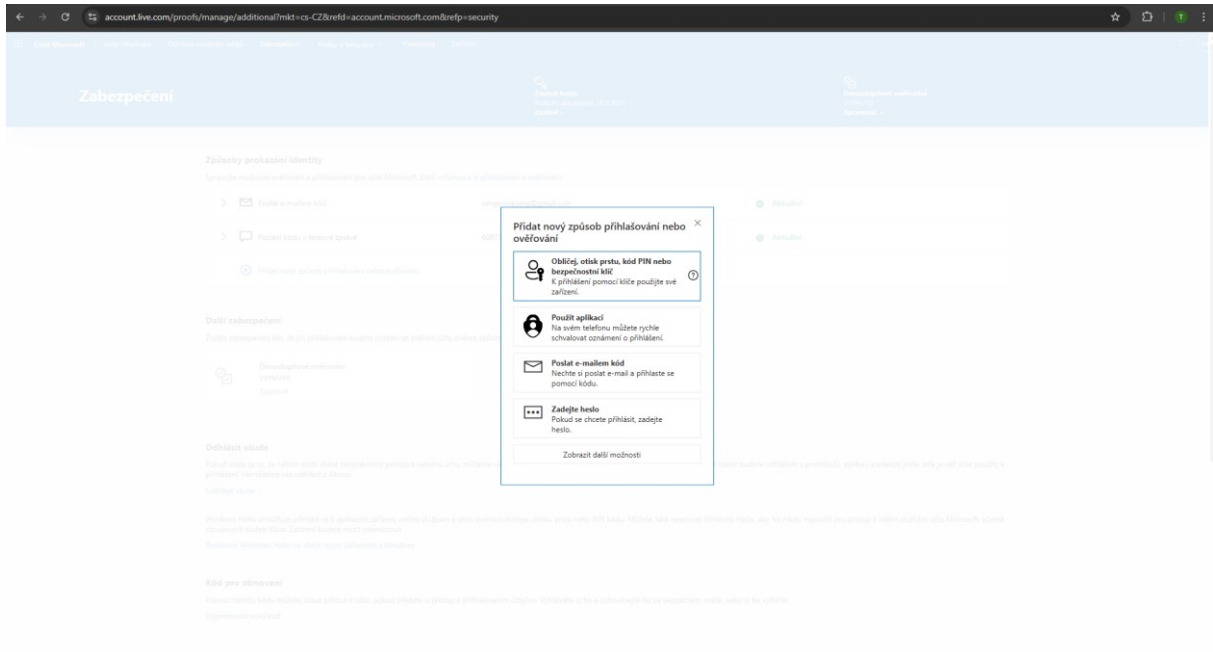
10. Click the button [Manage sign-in methods] in the Account Security tab



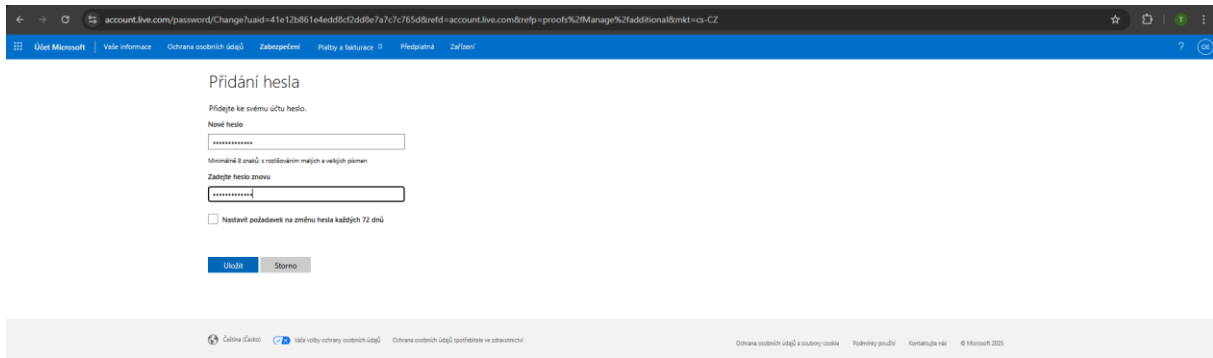
11. Click + Add a new sign-in or verification method



12. Select **Set a password**



13. Add a password to your account (at least 8 characters; case-sensitive) and click **[Save]**



You are now able to sign in to Aireen using your Microsoft account



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Software version: 2.2

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